



STUDENTS WORKING AGAINST TOBACCO

## Youth Advocacy Board Member Application and Commitment Form

The purpose of this commitment form is to assure that applicants for positions in the State of Florida **SWAT** program are informed of the purpose of the organization and of the commitments and responsibilities of the position for which they are applying. The form is also intended to inform the applicant's parent/guardian to assure that the Youth Advocacy Board position is understood and supported in the event that these responsibilities conflict with work, school or family commitments.

### Mission Statement of SWAT

**SWAT** is Florida's statewide youth organization working to mobilize, educate and equip Florida youth to revolt against and de-glamorize Big Tobacco. We are a united movement of empowered youth working towards a tobacco free future.

**NAME:** \_\_\_\_\_ **COUNTY:** \_\_\_\_\_

**SCHOOL:** \_\_\_\_\_ **GRADE LEVEL:** \_\_\_\_\_

**GENDER:** \_\_\_\_\_ **AGE:** \_\_\_\_\_

**HOME ADDRESS:** \_\_\_\_\_

\_\_\_\_\_

**HOME PHONE:** \_\_\_\_\_ **CELL PHONE:** \_\_\_\_\_

**BIRTHDAY (MM/DD/YY):** \_\_\_\_\_

**E-MAIL ADDRESS:** \_\_\_\_\_

**PARENT/GUARDIAN NAME(S):** \_\_\_\_\_

**PHONE:** \_\_\_\_\_ **E-MAIL ADDRESS:** \_\_\_\_\_

### Recommendations:

- SWAT experience & on track to graduate
- Applicant should have many hours of community service
- Applicant should have some previous leadership experience



**Please use additional paper to answer the additional questions. Limit 250 words per question.**

Describe your involvement in your county or school SWAT chapter?

Have you served in a leadership capacity in the past?

What does serving on the YAB mean to you?

What is your favorite tobacco control observance? And why?

What accomplishment(s) have you had in SWAT that you are proud of?

**SWAT Youth Advocacy Board Member**

I certify that I have read and understand the purpose, responsibilities, and commitments as outlined on the attached SWAT Duty and Commitment table and I am willing to work to meet the requirements of the positions that I indicated above.

\_\_\_\_\_  
Name (Print)

\_\_\_\_\_  
Signature

**Parent or Guardian Support**

I understand the purpose, responsibilities, and commitments as outlined in the attached SWAT Officer Duty and Commitment table of the position the applicant has applied for and agree to support the applicant in their efforts to meet these requirements. For example – making arrangements to allow them to attend meetings and other commitments. Staff may contact your child or ward by email or phone to assist in fulfilling the responsibilities and commitments of this position.

\_\_\_\_\_  
Name (Print)

\_\_\_\_\_  
Signature



**STUDENTS WORKING AGAINST TOBACCO**

**County Tobacco Staff Support**

I understand the purpose, responsibilities, and commitments as outlined in the attached SWAT Officer Duty and Commitment table of the position the applicant has applied for and agree to support the applicant in their efforts to meet these requirements. For example – assisting with travel to regional and state trainings or events.

\_\_\_\_\_  
Name (Print)

\_\_\_\_\_  
Signature



## SWAT Youth Advocacy Board Duties and Commitments

Position	Responsibilities	Time Commitment	Position Benefits
Youth Advocacy Board (YAB)	<ul style="list-style-type: none"> <li>Assist in recruiting and maintaining members into SWAT</li> <li>Incorporate skills developed through state and regional trainings into the everyday management and facilitation of county level SWAT activities</li> <li>Assist/Lead in planning and implementing county level SWAT activities</li> <li>Serve as the liaison between the state SWAT organization and your local SWAT membership by providing updates, follow-up and recommendations as needed..</li> <li>Attend as many regional events as possible</li> <li>Attend regional and/or state conference calls monthly or as needed</li> <li>Assist in planning regional events and trainings</li> <li>Attend two Youth Advocacy Board meetings per year which may necessitate missing all or part of school on the Fridays of these meetings.</li> <li>Gather input and information from youth in your region to share with YAB</li> <li>Bring information/updates/queries from YAB to the youth in your region during conference calls or using other communication methods</li> <li>Attend and facilitate regional conference calls as scheduled</li> <li>Create agenda for regional conference calls</li> <li>Attend regular (weekly) YAB conference calls</li> <li>Facilitate training opportunities for youth in your region or at state meetings</li> <li>Regularly communicate with Regional Tobacco Prevention Coordinator and State Youth Advocacy Coordinator</li> <li>Regularly check email account for updates (every 2 days minimum)</li> </ul>	<ul style="list-style-type: none"> <li>One conference call weekly lasting approximately one hour</li> <li>2 hours weekly planning/preparation/assigned tasks</li> <li>Two weekend YAB meetings per year</li> <li>This position will also require at least one additional weekend at a regional training or event.</li> <li>One 1 hour statewide SWAT conference call monthly</li> <li>Regularly monitor of email</li> </ul>	<ul style="list-style-type: none"> <li>Receive training in tobacco issues, leadership, public speaking, advocacy and media relations</li> <li>Opportunity to exercise leadership skills by leading their county and regional level SWAT organization in anti-industry events/activities.</li> <li>Represent local SWAT organization to the county media</li> <li>Network with numerous SWAT leaders from around the state who attend SWAT meetings and other SWAT activities.</li> <li>Exercise leadership skills and human relations skills as you serve as an elected representative of multiple counties in your region</li> <li>Gain extensive training in meeting/training facilitation and presentation skills</li> <li>Empower and equip other youth to become tobacco control advocates</li> <li>Drive the direction and focus of the SWAT program toward statewide goals</li> <li>Interact with tobacco control advocates from other states</li> <li>Represent SWAT to the media, at Statewide events and nationally</li> <li>Represent SWAT to other state and national partners in tobacco control</li> </ul>
Statewide Vice Chair	<ul style="list-style-type: none"> <li>All YAB duties listed above</li> <li>Work cooperatively with the State SWAT Chair</li> <li>Serve as acting Chair in the absence of the Chair</li> <li>Assist the Chair in developing agenda for statewide conference calls and meetings</li> </ul>	In addition to time commitment listed as YAB member, <ul style="list-style-type: none"> <li>1-2 hours as needed weekly</li> </ul>	<ul style="list-style-type: none"> <li>Utilize leadership skills to keep state SWAT organization focused towards its goals</li> </ul>
Statewide Chair	<ul style="list-style-type: none"> <li>All YAB duties listed above</li> <li>Sets agendas, facilitates , mediates discussions for all SWAT meetings and conference calls</li> <li>Ensures SWAT is meeting its goals and objectives</li> <li>Liaison between the SWAT organization and the Bureau of Tobacco Prevention Program</li> <li>Works closely with state staff (Youth Advocacy Coordinator) to communicate information from the state office to the SWAT organization</li> </ul>	In addition to time commitment listed as a Regional Representative, <ul style="list-style-type: none"> <li>2-3 hours as needed weekly</li> </ul>	<ul style="list-style-type: none"> <li>Spokesperson for the State SWAT Organization</li> <li>Exercise keen leadership skills and youth empowerment</li> </ul>